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## OFFICE OF RESEARCH AND DEVELOPMENT

GENERAL NOTICE NO. 29

3 JAN 1969

## Establishment of the ORD Contractor Selection Board

- 1. Effective 2 January 1969, the ORD Contractor Selection Board is established. The purpose of the Board will be to review the pre-selection of contractors and selection of sole source contractors as appropriate in accordance with the guidelines contained in HHB 45-3.
  - 2. Membership of the Board is as follows:

Chairman:

Scientific Advisor

to D/ORD

Members:

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For Requirements to D/ORD

Executive Officer

Division Chief and Technical Officer

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initiating the proposed contract
action

The Chairman may add additional ad hoc members when appropriate.

3. The Board will be responsible for assuring adequate selection procedures and documentation on all proposed actions in which pre-selection and sole source procurement are contemplated. The establishment of this Board does not modify ORD contract procurement review procedures currently in effect.

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